

Organizational guidelines for Rail Business Days 2026

DATES

Opening hours of the fair:

- Tuesday, 9 June, 9 a.m.-6 p.m.
 - Conference, 9 June, 10:30 a.m. – 2:00 p.m. | [Hall 3](#)
 - Gala, 9 June, 7 p.m. | [Hall 3](#)
- Wednesday, 10 June, 9 a.m. - 6 p.m.
- Thursday, 11 June, 9 a.m. - 3 p.m.

Exhibition installation:

- Saturday, 6 June, 8 a.m. - 10 p.m.
- Sunday, 7 June, 8 a.m. - 10 p.m.
- Monday, 8 June, 8 a.m. - 7 p.m. | [Handover of exhibits 1 p.m. - 6 p.m.](#)

Removal of exhibited items:

- Thursday, 11 June, 5 p.m. – 10 p.m. | [Disassembly cannot begin earlier](#)
- Friday, 12 June, 8 a.m. - 4 p.m.

Arrival and departure of rail vehicles:

- Arrival - Saturday and Sunday 7th and 8th of June to the marshalling track at Ostrava hl. n.
- Transportation to the exhibition track — Monday, 8th of June
- Departure from the exhibition track — Thursday, 11th of June after 3 p.m.
- Departure - Friday, 12th of June from the marshalling track at Ostrava hl. n.


VENUE

TROJHALÍ KAROLINA

K Trojhalí 3361/5

702 00 Ostrava – Moravská Ostrava

 Entry to the complex from Montánní Street

 Not allowed during the event; during assembly and disassembly, entry is allowed upon payment of a deposit, see below. A list of available parking spaces can be found at www.railbusinessdays.cz. | Parking

  Trams 1, 2, 4, 8, 12 | buses 21, 28, 81 to the Karolina stop.

 The main entrance to the venue is from Náměstí Biskupa Bruna (square) OC Karolina

ENTRY INSTRUCTIONS AND DEPOSIT

A deposit of CZK 2,000 incl. VAT will be paid in cash upon entry to the venue; this deposit will be refunded upon departure if the maximum parking time is not exceeded, which is as follows:

- **vehicles up to 3.5t – 1 hour**
- **vehicles over 3.5t – 2 hours**

If the permitted parking time is exceeded, a receipt will be issued upon departure for a contractual fine of CZK 2,000 incl. VAT, to which the Organizer is entitled as a result of the Exhibitor's violation of the permitted stay.

The deposit can only be paid and refunded in Czech crowns (CZK).

The permitted parking time can be extended for valid reasons at the Technical Service in Hall 1.
 Permitted entry times:

Days	Deposit	Time	Specification
Friday	5/6	no deposit	8 a.m. - 10 p.m.
Saturday	6/6	CZK 2,000,000	8 a.m. - 10 p.m.
Sunday	7/6	CZK 2,000,000	8 a.m. - 10 p.m.
Monday	8/6	CZK 2,000,000	8 a.m. - 7 p.m.
Tuesday	9/6	CZK 2,000,000	7 a.m. - 8:30 a.m.
Wednesday	10/6	CZK 2,000,000	7 a.m. - 8:30 a.m.
Thursday	11/6	CZK 2,000,000	7 a.m. - 8:30 a.m.
		CZK 2,000,000	3 p.m. - 10 p.m.

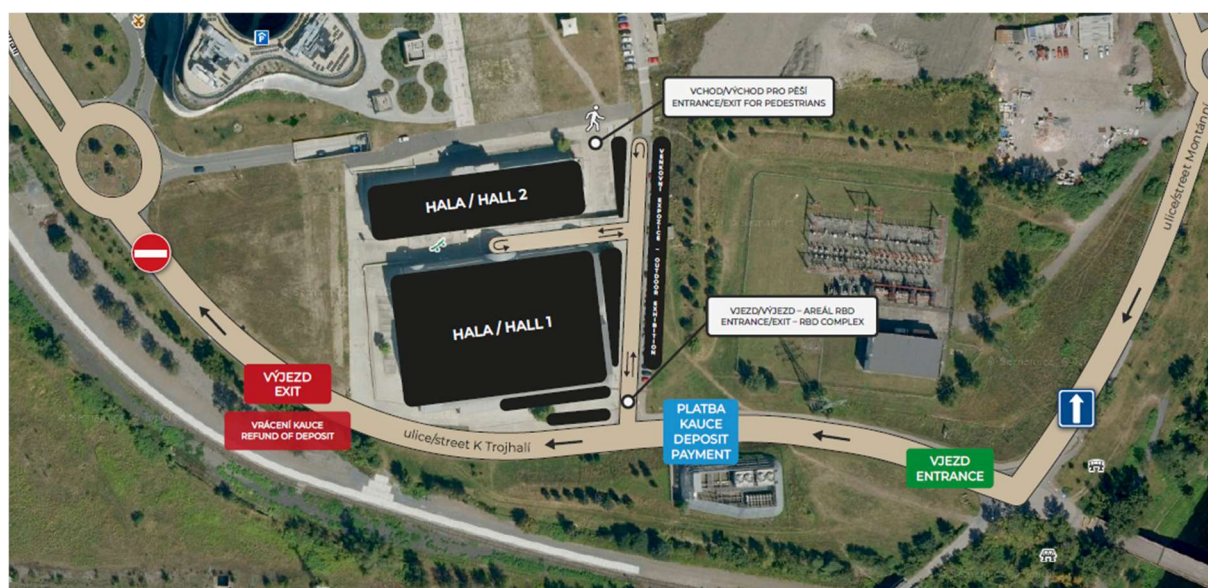
No vehicles are allowed to enter the area outside these hours, unless the Organizer decides otherwise for valid reasons. These terms also apply to outsourcing companies, agencies and other contractors, including supply.

From 9 to 11 June between 7 a.m. and 8:30 a.m., Exhibitors must show their Exhibitor Pass. If you have properly ordered and paid for early assembly, you will be allowed entry without a deposit between 8 a.m. and 8 p.m. on the 5th of June.

CHECK-IN UPON ARRIVAL

Upon arrival (**ENTRY** from Montánní Street), please report the name of the Exhibitor to security. You will then be directed to the entrance gate (**PAYMENT OF DEPOSIT**), where your deposit card will be marked (by security) with the time of arrival and the vehicle registration plate upon payment. Please fill in the other details on the deposit card according to the security's instructions. The filled in deposit card must be visibly placed **behind the windshield** of the vehicle while on the premises. Next, security will guide you to the available parking space for the exhibition.

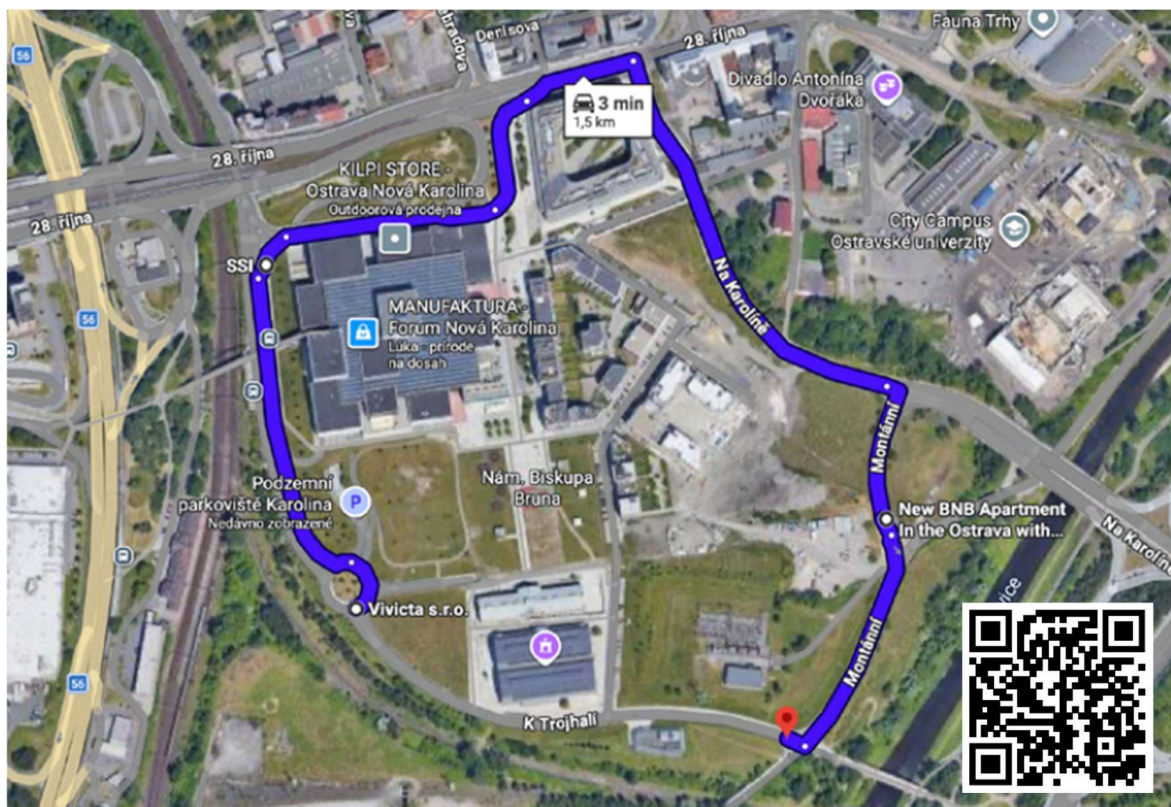
Upon departure (**EXIT**), the deposit will be refunded if the permitted parking time is respected.



TRAFFIC RESTRICTIONS

We recommend planning your arrival to the venue **from Montánní Street**. There will be significant traffic restrictions on the adjacent access road:

- K Trojhalí will be a **one-way** street between the roundabouts toward Montánní Street;
- The detour route to the venue from the roundabout on K Trojhalí Street leads back through K Trojhalí, Těžařská, Jantarová, 28. října, Na Karolíně, Montánní and back to K Trojhalí Street.



INSTALLATION AND DISMANTLING OF EXHIBITS

During installation and dismantling, workers do not need to present a permit to install; all persons in the vehicle will receive a wristband upon entry.

On the day of the handover of exhibits (i.e. 8 June 2026), noisy, dusty and other disruptive work may only be carried out until 2 p.m.

The Organizer will only perform the ordered handling and forwarding of exhibits if they are properly secured in packaging material and securely anchored to the pallet.

Roads in both the exhibition halls and the outdoor area must remain passable throughout the installation and dismantling.

The ordered exhibition area will be handed over upon payment of all financial obligations to VIA PRO MOTION s.r.o. The Exhibitor must return the exhibition space clean without any remaining materials or damage.

The Exhibitor is responsible for removing all material from the exhibition grounds by the date of dismantling, i.e. 12 June 2026 by 4 p.m. The exhibition grounds must be returned clean and without damage. The Exhibitor will be charged for additional costs associated with the disposal of material left behind and the cleaning of the exhibition grounds.

Only vehicles up to 3.5 tonnes will be allowed access to the exhibition hall due to the type of access road (unpaved road).

Note: The organizational guidelines for the exhibition of rolling stock (RS) are not part of this document; they will be distributed to individual Exhibitors separately after the exhibition plan of the RS exhibition is completed.

EXHIBITOR PASS

Registered Exhibitors, visitors with a valid ticket and other participants in the event can enter the exhibition grounds.

Exhibitors will need an Exhibitor Pass (**printed**) to enter the venue during the event. Exhibitors must wear the pass in a visible manner throughout the Event.

Exhibitor Passes must be **provided for the entire exhibition staff**.

The Exhibitor Pass entitles you to enter the premises during the following times:

- Monday, 8 June (handover of exhibits) 8 a.m. - 7 p.m.
- Tuesday-Wednesday, i.e. 9 -10 June 7 a.m.-6 p.m.
- Thursday, 11 June 7 a.m. - 3 p.m.

You will receive a case and a tag where you can place the printed card from 8 June 2026 at the Information Service, which is located with the Technical Service in Hall 1.

Exhibitors will receive these passes according to the size of the rented area electronically at least one week before the installation of the exhibition. Additional Exhibitor Passes can be ordered according to the instructions sent along with the Exhibitor Passes for a fee.

TICKETS

All tickets can be purchased at www.railbusinessdays.cz. | Tickets

- Trade fair + conference | 3-day ticket to the trade fair + entry to the conference
- Gala | only entry to the gala
- Public | one-day ticket to the trade fair

OTHER INFORMATION FOR EXHIBITORS

Electrical connections

The floor plan of the stall with the required connection point marked must be supplied along with the order for an electrical connection. The electricity in the entire hall will be turned off overnight, but the refrigerator circuits will continue to run. Wattage selection is listed in the Technical Service Order.

Wi-Fi

You will find our network under the name 'RBD - public', which will be available free of charge throughout the exhibition. Password-protected Wi-Fi network 'RBD – exhibitor' with the password viapro2026 will also be available to Exhibitors.

Facilities

Changing rooms are on the ground floor by the main entrance behind the Registration area. Technical and Information Service for Exhibitors can be found in Hall 1 (from the main entrance along the inclined platform, then to the right and up the stairs). An InfoPoint for visitors and the TicketPoint for Exhibitors are located outside in front of the main entrance on the staircase.

Washing service

Exhibitors who order the washing service will be provided with a contact person from Technical Service. Dishwashing staff will be available upon agreement.

Exhibitors who have not ordered the washing service will be given access to the dressing rooms in Trojhalí Karolina with a washroom, which are located on the ground floor (by the staircase to Hall 2)

Cleaning

Exhibitors who have ordered general cleaning will receive cleaning services after the stall is constructed. Exhibitors who have ordered daily cleaning will receive cleaning services after each exhibition day in the evening. This includes vacuuming of the carpet in the stall once a day, wiping the surfaces and taking out the waste. Any cleaning requested beyond these services will be billed separately.

Storage of empty packaging material

No waste or empty packaging (such as boxes, crates, etc.) may be left behind in surrounding aisles or behind the stalls. If an Exhibitor or his supplier leaves barriers in these areas, the Organizer may bill the Exhibitor for removal of this waste. We recommend contacting VIA PROMOTION s.r.o. regarding the storage of empty packaging during the event.

Insurance

The Exhibitor will arrange insurance of exhibited items, goods or packaging and shall bear the associated costs. The Organizer is not liable for damage, loss or theft of these objects.

CONTACT DETAILS

Handover of the exhibition grounds

Andrea Bartošová, andrea@viapromotion.cz, +420 602 287 169

Technical implementation + power supply

- Andrea Bartošová, andrea@viapromotion.cz, +420 602 287 169
- Pavla Šimůnková, pavla@viapromotion.cz, +420 603 173 560
- Jan Trnka, jenda@viapromotion, +420 739 003 151

Forwarding services

Andrea Bartošová, andrea@viapromotion.cz, +420 602 287 169

Rail vehicles — loading, unloading

Ing. Jan Podstawka, podstawka@dkv.cd.cz, +420 724 137 029

Fair administration

Jitka Jarešová, info@viapromotion.cz, +420 775 750 163

Production

Radek Mašík, radek@viapromotion, +420 606 761 267

Hostess coordination

Adéla Marková, adela@viapromotion.cz, +420 725 435 860

Ticketing

Kristína Slivková, kristina@viapromotion.cz, +420 773 243 353

MAP OF THE FAIR

